Texas Education Agency
Standard Application System (SAS)

2014-2016 Technology Lending Program Grant

Program authority:	General Appropriations Act, Article III, Rider 8, 83rd Texas Legislature; TEC, Chapter 31, Section 31.021(f) and Chapter 32	**FOR TEA USE ONLY** Write NOGA ID here:
Grant period:	October 1, 2014, to August 31, 2016	
Application deadline:	5:00 p.m. Central Time, May 13, 2014	Place date stamp here.
Submittal information:	**Four** complete copies of the application, three with original signature (blue ink preferred), must be received no later than the aforementioned time and date at this address: Document Control Center, Division of Grants Administration Texas Education Agency 1701 North Congress Ave Austin TX 78701-1494	
Contact Information:	Kathy Ferguson: techlending@tea.state.tx.us; (512) 463-9400	

Schedule #1—General Information

Part 1: Applicant Information

Organization name	County-District #	Campus name/#	Amendment #
Clarksville ISD	194904	194904	

Vendor ID #	ESC Region #	US Congressional District #	DUNS #
	8	4	010490985

Mailing address	City	State	ZIP Code
1500 W. Main St.	Clarksville		75426

Primary Contact

First name	M.I.	Last name	Title
Pamela	J.	Bryant	Superintendent

Telephone #	Email address	FAX #
903-427-3891 ext. 702	pbryant@clarksvilleisd.org	903-427-5071

Secondary Contact

First name	M.I.	Last name	Title
Howard		Taylor	Director of Technology

Telephone #	Email address	FAX #
903-427-6738	htaylor@clarksvilleisd.org	903-427-5071

Part 2: Certification and Incorporation

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable federal and state laws and regulations, application guidelines and instructions, the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules attached as applicable. **It is understood by the applicant that this application constitutes an offer and, if accepted by the Agency or renegotiated to acceptance, will form a binding agreement.**

Authorized Official:

First name	M.I.	Last name	Title
Pamela	J.	Bryant	Superintendent
Telephone #	Email address		FAX #
903-427-3891	pbryant@clarksvilleisd.org		903-427-5071

Signature (blue ink preferred)   Date signed

5-6-14

Only the legally responsible party may sign this application.

701-14-107-029

Schedule #1—General Information (cont.)	
County-district number or vendor ID: 194904	Amendment # (for amendments only):

Part 3: Schedules Required for New or Amended Applications

An X in the "New" column indicates a required schedule that must be submitted as part of any new application. The applicant must mark the "New" checkbox for each additional schedule submitted to complete the application.

For amended applications, the applicant must mark the "Amended" checkbox for each schedule being submitted as part of the amendment.

Schedule #	Schedule Name	Application Type	
		New	Amended
1	General Information	■	■
2	Required Attachments and Provisions and Assurances	■	N/A
4	Request for Amendment	N/A	■
5	Program Executive Summary	■	■
6	Program Budget Summary	■	■
8	Professional and Contracted Services (6200)	■	■
9	Supplies and Materials (6300)	■	■
10	Other Operating Costs (6400)	■	■
11	Capital Outlay (6600/15XX)	■	■
12	Demographics and Participants to Be Served with Grant Funds	■	■
13	Needs Assessment	■	■
14	Management Plan	■	■
15	Project Evaluation	■	■
16	Responses to Statutory Requirements	■	■
17	Responses to TEA Requirements	■	■

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Schedule #2—Required Attachments and Provisions and Assurances

County-district number or vendor ID: 194904	Amendment # (for amendments only):

Part 1: Required Attachments

The following table lists the fiscal-related and program-related documents that are required to be submitted with the application (attached to the back of each copy, as an appendix).

#	Applicant Type	Name of Required Fiscal-Related Attachment
No fiscal-related attachments are required for this grant.		

#	Name of Required Program-Related Attachment	Description of Required Program-Related Attachment
No program-related attachments are required for this grant.		

Part 2: Acceptance and Compliance

By marking an X in each of the boxes below, the authorized official who signs Schedule #1—General Information certifies his or her acceptance of and compliance with all of the following guidelines, provisions, and assurances.
Note that provisions and assurances specific to this program are listed separately, in Part 3 of this schedule, and require a separate certification.

X	Acceptance and Compliance
X	I certify my acceptance of and compliance with the <u>General and Fiscal Guidelines</u>.
X	I certify my acceptance of and compliance with the program guidelines for this grant.
X	I certify my acceptance of and compliance with all <u>General Provisions and Assurances</u> requirements.
X	I certify that I am not debarred or suspended. I also certify my acceptance of and compliance with all <u>Debarment and Suspension Certification</u> requirements.

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Schedule #2—Required Attachments and Provisions and Assurances	
County-district number or vendor ID: 194904	Amendment # (for amendments only):
Part 3: Program-Specific Provisions and Assurances	

x   **I certify my acceptance of and compliance with all program-specific provisions and assurances listed below.**

#	Provision/Assurance
1.	The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2.	The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3.	The applicant assures that funds provided under the Instructional Materials Allotment (IMA) or other funding are insufficient to purchase enough lending technology for every student who needs dedicated access to a device.
4.	The applicant assures that it will provide access to lending technology and residential access to the Internet for students, including economically disadvantaged students and students with disabilities, who do not already have either the needed equipment or Internet service for learning at home.
5.	The applicant understands that equipment purchased with Technology Lending Program Grant funds is the property of the district or charter school.
6.	The applicant assures that infrastructure and technical support are adequate to support students' use of loaned equipment provided through the grant at its participating campus(es).
7.	The applicant assures that it will provide adequate staff to administer the program and ensure successful implementation.
8.	The applicant assures that it will account for the technology lending equipment in accordance with district policy for accounting for such equipment, including providing insurance when insurance is typically provided for such equipment. The applicant understands that the grant funds cannot be used to replace lost, stolen, or damaged equipment.
9.	The applicant assures that it will obtain a Technology Lending Agreement signed by the parents/guardian of each participating student and by the student participating in the program, including an assurance of student's mastery of the grade-appropriate Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills.
10.	The applicant assures that it has an approved 2013-2014 district technology plan on file with TEA. The applicant understands that if an approved 2013-2014 district technology plan is not on file with TEA at the time the applications is submitted to TEA on the application due date, the application is not eligible to be funded.
11.	The applicants assures that it is at Developing or higher Level of Progress in Teaching and Learning and in Educator Preparation in their Texas Campus School Technology and Readiness (STaR Chart) report for the 2012-2013 school year.
11.	The applicant assures that technology lending and use of electronic instructional materials are incorporated into school district or open-enrollment charter school's technology plan.
12.	The applicant assures that appropriate professional development has already been provided for teachers in the use of digital content or that appropriate professional development will be provided within the first three months of the grant period (i.e., October 1, 2014-December 31, 2014) to be prepared for the grant implementation.
13.	The applicant assures that a minimum of 50% of the funds awarded will be spent within the first four months of the grant period (i.e., October 1, 2014-Feburary 1, 2015), and that 100% of the funds will be expended no later than the end of the 1st year of the grant period (i.e. August 31, 2015) to ensure full program implementation through August 31, 2016.
14.	The applicant agrees to collect and report the data for the performance measures stated in the Program Guidelines under Program Evaluation. The applicant assures it will develop appropriate systems and processes to collect and report the required data.

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Schedule #4—Request for Amendment

County-district number or vendor ID: 194904	Amendment # (for amendments only):

Part 1: Submitting an Amendment

This schedule is used to amend a grant application that has been approved by TEA and issued a Notice of Grant Award (NOGA). **Do not submit this schedule with the original grant application.** Refer to the instructions to this schedule for information on what schedules must be submitted with an amendment.

An amendment may be submitted by mail *or* by fax. Do not submit the same amendment by both methods. Amendments submitted via email will not be accepted.

If the amendment is mailed, submit three copies of each schedule pertinent to the amendment to the following address: Document Control Center, Division of Grants Administration, Texas Education Agency, 1701 N. Congress Ave., Austin TX 78701-1494.

If the amendment is faxed, submit one copy of each schedule pertinent to the amendment to either of the following fax numbers: (512) 463-9811 or (512) 463-7915.

The last day to submit an amendment to TEA is listed on the TEA Grant Opportunities page. An amendment is effective on the day TEA receives it in substantially approvable form. All amendments are subject to review and approval by TEA.

Part 2: When an Amendment Is Required

For all grants, regardless of dollar amount, prior written approval is required to make certain changes to the application. Refer to the "When to Amend" guidance posted in the Amendments section of the Division of Grants Administration Grant Management Resources page to determine when an amendment is required for this grant. Use that guidance to complete Part 3 and Part 4 of this schedule.

Part 3: Revised Budget

#	Schedule #	Class/ Object Code	A Grand Total from Previously Approved Budget	B Amount Deleted	C Amount Added	D New Grand Total
2.	Schedule #8: Contracted Services	6200	$	$	$	$
3.	Schedule #9: Supplies and Materials	6300	$	$	$	$
4.	Schedule #10: Other Operating Costs	6400	$	$	$	$
5.	Schedule #11: Capital Outlay	6600/ 15XX	$	$	$	$
6.	Total direct costs:		$	$	$	$
7.	Indirect cost (%):		$	$	$	$
8.	Total costs:		$	$	$	$

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Schedule #4—Request for Amendment (cont.)			
County-district number or vendor ID: 194904		Amendment # (for amendments only):	
Part 4: Amendment Justification			
Line #	# of Schedule Being Amended	Description of Change	Reason for Change
1.			
2.			
3.			
4.			
5.			
6.			
7.			

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Schedule #5—Program Executive Summary	
County-district number or vendor ID: 194904	Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

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Click and type here to enter response

Part 1 of 5

Project Overview

Clarksville ISD's goal is to ensure that all students and their families have technology necessary for learning at school and at home. Through the use of existing technology and the purchase of devices all students will be able to gain additional knowledge by the use of the internet. The implementation of this grant will enable us to achieve our miss *It is the mission of Clarksville Independent School District in partnership with the community, to develop lifelong learners who become productive citizens in an ever-changing global society.* Achieving the mission will produce College and Career-Ready young adults.

Clarksville ISD focuses on "No Child Left Behind" and also supports "Educator Preparation and Development". This grar is intended to reach all students and their families involved in the grant in a manner that will provide impartiality and equal opportunities regardless of special needs and/or diverse circumstances. It involves students, teachers, administrators, and parents will be actively involved in this grant. Clarksville ISD is aware and agree to follow the statuto TEA requirements as detailed in the further components of this grant.

We took our Parent Survey results to determine the number of students with internet access and develop requirements to provide real time access to the home. We also took a head count and developed quotes for equipment and internet access services and tracking inventory. Our budget will include a help desk that will reside within the district and resource through contracted FTE. The district will provide in-kind services to support Help Desk including: furniture, electricity, space, and telephone service. Grant cost will cover the personnel to support the Help Desk.

All campuses are wireless with fiber (broadband) connections including data security and protection to provide our stude with the most current access at the district. Our teams of site-based campus teams, program director, technology directc and business director have helped to create a needs assessment process to ensure the systemic guidance for Clarksvill Core Beliefs.

Our plan will involve staff management of devices who have experience with technology and guidelines in place for distribution of each device. This grant will provide a way for our students to become involved with research-based innovative techniques such as Flipped Class, Accelerated Reading, Study Island and other web-based curriculum to be implemented outside of the school setting. We currently use interactive white boards, data projectors, document cameras, and laptops or iPads for all of our classrooms and all grade levels. Our desire is to extend their learning using electronic devices and services outside of the classroom and district facilities.

State assessment will be used to provide a measure of progress for our students. We will look at the progress made eac year of each grade level and subject. We will strive to gain the STAAR/EOC percentages at level III advanced for all subjects and grade levels as reported in the Texas Academic Performance Report (TAPR).

The overall goal is aligned with the 2013-2016 TEA approved Clarksville ISD Technology Plan set in place to enhance tr learning process while increasing student achievement. Clarksville ISD's families and community members will play a strategic part in this goal and will become actively engaged with their students learning through access to the internet at home. It is our desire to have our students make the transformation of our current met standard measure to Phase-in Level III Advanced Performance for all.

Using the demographics of our Economically Disadvantaged population of 90.8% Clarksville ISD will be able to use funding from this grant to allow our families, to move from Disadvantaged to Advantaged, and our students the opportunity they deserve to experience and receive much-needed technological access to instructional resources.

The district will continue to spend allocated technology money and additional money to meet our long-range goals. This plan was developed so that technology could be used to further enhance and reinforce basic fundamental skills such as reading, writing, mathematics, science and social studies. We will continue to provide ongoing professional development in the use of the new equipment and applications used on the devices.

We have a strong network infrastructure that has been obtained through e-rate and local funding but the majority of the computers are sorely in need of updating. With this grant, we will be able to move our teaching into the 21st century anc

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Schedule #5—Program Executive Summary (cont.)	
County-district number or vendor ID: 194904	Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

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Schedule #6—Program Budget Summary

County-district number or vendor ID: 194904	Amendment # (for amendments only):

Program authority: General Appropriations Act, Article III, Rider 8, 83rd Texas Legislature; Texas Education Code, Chapter 31, Section 31.021(f) and Chapter 32

Grant period: October 1, 2014, to August 31, 2016	Fund code: 410

Budget Summary

Schedule #	Title	Class/ Object Code	Program Cost	Admin Cost	Total Budgeted Cost	
Schedule #8	Professional and Contracted Services (6200)	6200	$120,000	$▓▓	$120,000	
Schedule #9	Supplies and Materials (6300)	6300	$915,000	$▓▓	$915,000	
Schedule #10	Other Operating Costs (6400)	6400	$▓▓	$▓▓	$▓▓	
Schedule #11	Capital Outlay (6600/15XX)	6600/ 15XX	$▓▓	$▓▓	$▓▓	
	Total direct costs:		$1,035,000	$▓▓	$1,035,000	
	▓▓▓▓% indirect costs (see note):		N/A	$155,250	$155,250	
	Grand total of budgeted costs (add all entries in each column):		**$1,035,000**	**155,250**	**1,190,250**	

Administrative Cost Calculation

Enter the total grant amount requested:	$1,035,000
Percentage limit on administrative costs established for the program (15%):	× .15
Multiply and round down to the nearest whole dollar. Enter the result. This is the maximum amount allowable for administrative costs, including indirect costs:	$155,250

NOTE: Indirect costs are calculated and reimbursed based on actual expenditures when reported in the expenditure reporting system, regardless of the amount budgeted and approved in the grant application. If indirect costs are claimed, they are part of the total grant award amount. They are not in addition to the grant award amount.

Indirect costs are not required to be budgeted in the grant application in order to be charged to the grant. Do not submit an amendment solely for the purpose of budgeting indirect costs.

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Schedule #8—Professional and Contracted Services (6200)

County-district number or vendor ID: 194904	Amendment # (for amendments only):

NOTE: Specifying an individual vendor in a grant application does not meet the applicable requirements for sole-source providers. TEA's approval of such grant applications does not constitute approval of a sole-source provider.

	Expense Item Description	Grant Amount Budgeted
6269	Rental or lease of buildings, space in buildings, or land	$0
6299	Contracted publication and printing costs (specific approval required only for nonprofits) **Specify purpose:**	$0
62XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be completed by ESC only when ESC is the applicant. Check all that apply: ☐ Salaries/benefits ☐ Other: ☐ Networking (LAN) ☐ Other: ☐ Computer/office equipment lease ☐ Other: ☐ Building use ☐ Other: ☐ Copier/duplication services ☐ Other: ☐ Telephone ☐ Other: ☐ Administrative ☐ Other:	$0
a.	Subtotal of professional and contracted services (6200) costs requiring specific approval:	$0

Professional Services, Contracted Services, or Subgrants Less Than $10,000

#	Description of Service and Purpose	Check If Subgrant	Grant Amount Budgeted
1		☐	$
2		☐	$
3		☐	$
4		☐	$
5		☐	$
6		☐	$
7		☐	$
8		☐	$
9		☐	$
10		☐	$
b.	Subtotal of professional services, contracted services, or subgrants less than $10,000:		$0

Professional Services, Contracted Services, or Subgrants Greater Than or Equal to $10,000

	Specify topic/purpose/service:	☑ Yes, this is a subgrant
	Describe topic/purpose/service:	

	Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted
1	Contractor's payroll costs	# of positions: 3	$120,000
	Contractor's subgrants, subcontracts, subcontracted services		$
	Contractor's supplies and materials		$
	Contractor's other operating costs		$
	Contractor's capital outlay (allowable for subgrants only)		$
		Total budget:	$120,000

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Schedule #8—Professional and Contracted Services (6200)		
County-District Number or Vendor ID: 194904	Amendment number (for amendments only):	

Professional Services, Contracted Services, or Subgrants Greater Than or Equal to $10,000 (cont.)

	Specify topic/purpose/service:		☒ Yes, this is a subgrant
	Describe topic/purpose/service:		
2	**Contractor's Cost Breakdown of Service to Be Provided**		**Grant Amount Budgeted**
	Contractor's payroll costs	# of positions:	$
	Contractor's subgrants, subcontracts, subcontracted services		$
	Contractor's supplies and materials		$
	Contractor's other operating costs		$
	Contractor's capital outlay (allowable for subgrants only)		$
		Total budget:	$0

	Specify topic/purpose/service:		☒ Yes, this is a subgrant
	Describe topic/purpose/service:		
3	**Contractor's Cost Breakdown of Service to Be Provided**		**Grant Amount Budgeted**
	Contractor's payroll costs	# of positions:	$
	Contractor's subgrants, subcontracts, subcontracted services		$
	Contractor's supplies and materials		$
	Contractor's other operating costs		$
	Contractor's capital outlay (allowable for subgrants only)		$
		Total budget:	$0

	Specify topic/purpose/service:		☒ Yes, this is a subgrant
	Describe topic/purpose/service:		
4	**Contractor's Cost Breakdown of Service to Be Provided**		**Grant Amount Budgeted**
	Contractor's payroll costs	# of positions:	$
	Contractor's subgrants, subcontracts, subcontracted services		$
	Contractor's supplies and materials		$
	Contractor's other operating costs		$
	Contractor's capital outlay (allowable for subgrants only)		$
		Total budget:	$0

	Specify topic/purpose/service:		☒ Yes, this is a subgrant
	Describe topic/purpose/service:		
5	**Contractor's Cost Breakdown of Service to Be Provided**		**Grant Amount Budgeted**
	Contractor's payroll costs	# of positions:	$
	Contractor's subgrants, subcontracts, subcontracted services		$
	Contractor's supplies and materials		$
	Contractor's other operating costs		$
	Contractor's capital outlay (allowable for subgrants only)		$
		Total budget:	$0

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	Schedule #8—Professional and Contracted Services (6200)			
	County-District Number or Vendor ID: 194904		Amendment number (for amendments only):	
	Professional Services, Contracted Services, or Subgrants Greater Than or Equal to $10,000 (cont.)			

6

Specify topic/purpose/service:		■ Yes, this is a subgrant
Describe topic/purpose/service:		

Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted
Contractor's payroll costs	# of positions:	$
Contractor's subgrants, subcontracts, subcontracted services		$
Contractor's supplies and materials		$
Contractor's other operating costs		$
Contractor's capital outlay (allowable for subgrants only)		$
	Total budget:	$0

7

Specify topic/purpose/service:		■ Yes, this is a subgrant
Describe topic/purpose/service:		

Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted
Contractor's payroll costs	# of positions:	$
Contractor's subgrants, subcontracts, subcontracted services		$
Contractor's supplies and materials		$
Contractor's other operating costs		$
Contractor's capital outlay (allowable for subgrants only)		$
	Total budget:	$0

8

Specify topic/purpose/service:		■ Yes, this is a subgrant
Describe topic/purpose/service:		

Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted
Contractor's payroll costs	# of positions:	$
Contractor's subgrants, subcontracts, subcontracted services		$
Contractor's supplies and materials		$
Contractor's other operating costs		$
Contractor's capital outlay (allowable for subgrants only)		$
	Total budget:	$0

		Grant Amount
c.	Subtotal of professional services, contracted services, and subgrants greater than or equal to $10,000:	$120,000
a.	Subtotal of professional services, contracted services, and subgrant costs requiring specific approval:	$
b.	Subtotal of professional services, contracted services, or subgrants less than $10,000:	$
c.	Subtotal of professional services, contracted services, and subgrants greater than or equal to $10,000:	$
d.	Remaining 6200—Professional services, contracted services, or subgrants that do not require specific approval:	$
	(Sum of lines a, b, c, and d) Grand total	$120,000

For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration Grant Management Resources page.

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Schedule #9—Supplies and Materials (6300)

County-District Number or Vendor ID: 194904	Amendment number (for amendments only):

Expense Item Description

			Grant Amount Budgeted
63XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be completed by ESC only when ESC is the applicant. Check all that apply:		
	☒ Print shop fees	☒ Technology-related supplies	$0
	☒ Postage	☒ Other: ▮	
	☒ Copy paper	☒ Other: ▮	

Technology Hardware—Not Capitalized

	#	Type	Purpose	Quantity	Unit Cost	Grant Amount Budgeted
6399	1	iPad Air/Apple Care	Internet access outside district facility	600	728	
	2	Power adapter	Internet access outside district facility	600	$19	
	3	USB Cable	Internet access outside district facility	600	19	$459,600
	4	▮	▮	▮	$▮	
	5	▮	▮	▮	$▮	

6399	Technology software—Not capitalized	$432,000
6399	Supplies and materials associated with advisory council or committee	$▮
	Subtotal supplies and materials requiring specific approval:	$▮
	Remaining 6300—Supplies and materials that do not require specific approval:	$23,400
	Grand total:	$915,000

For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration Grant Management Resources page.

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Schedule #10—Other Operating Costs (6400)		
County-District Number or Vendor ID: 194904	Amendment number (for amendments only):	

	Expense Item Description	Grant Amount Budgeted
64XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be used by ESC when ESC is the applicant. Check all that apply: ☒ ESC-owned vehicle usage ☒ Other: ▮ ☒ Insurance ☒ Other: ▮	$
6411	Out-of-state travel for employees (includes registration fees) Specify purpose: ▮	$▮
6412	Travel for students (includes registration fees; does not include field trips): Specific approval required only for nonprofit organizations. Specify purpose: ▮	$▮
6413	Stipends for non-employees (specific approval required only for nonprofit organizations) Specify purpose: ▮	$▮
6419	Travel for non-employees (includes registration fees; does not include field trips): Specific approval required only for nonprofit organizations Specify purpose: ▮	$▮
6411/ 6419	Travel costs for executive directors (6411); superintendents (6411); or board members (6419): Includes registration fees Specify purpose: ▮	$▮
6429	Actual losses that could have been covered by permissible insurance	$▮
6490	Indemnification compensation for loss or damage	$▮
6490	Advisory council/committee travel or other expenses	$▮
6499	Membership dues in civic or community organizations (not allowable for university applicants) Specify name and purpose of organization: ▮	$▮
6499	Publication and printing costs—if reimbursed (specific approval required only for nonprofit organizations) Specify purpose: ▮	$▮
	Subtotal other operating costs requiring specific approval:	$▮
	Remaining 6400—Other operating costs that do not require specific approval:	$▮
	Grand total:	$0

In-state travel for employees does not require specific approval. Field trips consistent with grant program guidelines do not require specific approval. See TEA Guidelines Related to Specific Costs for more information about field trips. For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration Grant Management Resources page.

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	**Schedule #11—Capital Outlay (6600/15XX)**
	County-District Number or Vendor ID: 194904		Amendment number (for amendments only):
	**15XX is only for use by charter schools sponsored by a nonprofit organization.**
#	**Description/Purpose**	**Quantity**	**Unit Cost**	**Grant Amount Budgeted**	
	**6669/15XX—Library Books and Media (capitalized and controlled by library)**
1		N/A	N/A	$0	
	**66XX/15XX—Technology hardware, capitalized**
2			$	$	
3			$	$	
4			$	$	
5			$	$	
6			$	$	
7			$	$	
8			$	$	
9			$	$	
10			$	$	
11			$	$	
	**66XX/15XX—Technology software, capitalized**
12			$	$	
13			$	$	
14			$	$	
15			$	$	
16			$	$	
17			$	$	
18			$	$	
	**66XX/15XX—Equipment, furniture, or vehicles**
19			$	$	
20			$	$	
21			$	$	
22			$	$	
23			$	$	
24			$	$	
25			$	$	
26			$	$	
27			$	$	
28			$	$	
	**66XX/15XX—Capital expenditures for improvements to land, buildings, or equipment that materially increase their value or useful life**
29				$	
		Grand total:	$0	

For a list of unallowable costs, as well as guidance related to capital outlay, see the guidance posted on the Division of Grants Administration Grant Management Resources page.

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Schedule #12—Demographics and Participants to Be Served with Grant Funds															

County-district number or vendor ID: 194904 | **Amendment # (for amendments only):**

Part 1: Student Demographics. Enter the data requested for the population to be served by this grant program. If data is not available, enter DNA. Use the comments section to add a description of any data not specifically requested that is important to understanding the population to be served by this grant program.

Total enrollment: 610

Category	Number	Percentage	Category	Percentage
African American	353	N/A	Attendance rate	97.17%
Hispanic	133	N/A	Annual dropout rate (Gr 9-12)	.3%
White	98	N/A	TAKS met 2011 standard, all tests (sum of all grades tested; standard accountability indicator)	N/A
Asian	2	N/A	TAKS commended 2011 performance, all tests (sum of all grades tested)	N/A
Economically disadvantaged	554	90.8%	Students taking the ACT and/or SAT	N/A
Limited English proficient (LEP)	61	10%	Average SAT score (number value, not a percentage)	N/A
Disciplinary placements	2	.32%	Average ACT score (number value, not a percentage)	N/A

Comments: Information retrieved from PEIMS data(PRF5D016, PRF6D001, SDS0900,SAT2300)

Part 2: Students to Be Served with Grant Funds. Enter the number of students in each grade, by type of school, projected to be served under the grant program.

School Type	PK (3-4)	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Public	65	63	34	43	45	29	43	39	39	39	33	42	48	48	610
Open-enrollment charter school	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
Public institution	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
Private nonprofit	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
Private for-profit	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
TOTAL:	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■

As of snapshot date October, 25, 2013

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Schedule #13—Needs Assessment	
County-district number or vendor ID: 194904	Amendment # (for amendments only):

Part 1: Process Description. A needs assessment is a systematic process for identifying and prioritizing needs, with "need" defined as the difference between current achievement and desired or required accomplishment. Describe your needs assessment process, including a description of how needs are prioritized. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

A needs assessment was developed first by the use of a survey developed by a site based team including collaboration with principals, technology, and program director to gather data as to how many of our students had no access to the internet outside of the school and if they did what service was provided. We have since learned that 41% of the parents who participated in the survey did not have internet access.
Parent survey revealed:

Internet Access	Yes: 228	No: 161		
Service Provider	Windstream:86	Suddenlink: 81	Direct: 14	Dish Network: 17
Home usage	Land Line: 114	Cell Phone: 315		
Total students returned survey	389			
Total students in District	610			

We have met standards on State accountability measures using 2013 Accountable Summary Clarksville ISD: Student achievement at 68%, Student progress at 38%, Closing performance gaps at 67%, and Postsecondary readiness at 80%. Although we have surpassed the state minimum standards it is our commitment to continue to progress in all areas of state accountability. We will prioritize the needs of our students based on the state assessment accountability broken down into each grade and subject scores and percentage of Economically Disadvantaged.

Cheatham Elementary: Percent Economically Disadvantaged 96.3%, Student achievement 66%, Student progress 48% and Closing performance gap 67%

Clarksville Middle School: Percent Economically Disadvantaged 94%, Student achievement 66%, Student progress 42% and Closing performance gap 67%

Clarksville High School: Percent Economically Disadvantaged 84.1%, Student achievement 69%, Student progress 23%, Closing performance gap 67% and Postsecondary readiness 80%

By providing internet access at home our students will be able to utilize blended learning i.e. Flipped Classroom giving students more time in the classroom setting for individual attention needed for acceleration. We looked at the percentage of Economically Disadvantaged students to decide where to begin. We do not currently have a technology lending program for any of our students. It is our intent to begin with our elementary campus and continue quickly to other campuses. Our elementary serves students in the beginning of their learning journey. It is important to expose the students early to the tremendous experiences through access to the internet. Our teachers will be dedicated to working with programs through the internet so students can learn at home to gain prior knowledge of the material that will be presented in the classroom. This will give students the advantage of knowing the material and during classroom time work with the teacher to have a deeper understanding of the material.

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Schedule #13—Needs Assessment (cont.)	
County-district number or vendor ID: 194904	Amendment # (for amendments only):

Part 2: Alignment with Grant Goals and Objectives. List your top five needs, in rank order of assigned priority. Describe how those needs would be effectively addressed by implementation of this grant program. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Identified Need	How Implemented Grant Program Would Address
1.	Home access and equipment that serve students who reside in district. Based on the needs assessment the lending program will begin with K-5 and continue with the rest of the district.	Give the tools necessary at home for students to access Accelerated Reader using the internet. Give collaboration between teacher and student in a real time mode.
2.	Integration of specific applications accessed through the internet in specific subjects such as Think Through Math, Study Island, and Accelerated Reading.	The grant will provide the equipment needed for internet access at home.
3.	Clarksville is actively involved in providing Response to Intervention for all struggling students.	The grant will provide more online resources and therefore further opportunities for struggling students.
4.	Per results of the latest required Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills (TEKS) a deficiency was identified in proficient keyboarding skills.	The use of internet devices and software will improve student 21st century technology skills.
5.	Based on TAPR results: Clarksville ISD realized student growth must occur in all areas for all students.	Transformation of learning will broaden students understanding in all core areas. The grant will provide opportunities for collaboration between student and teacher.

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Schedule #14—Management Plan	
County-district number or vendor ID: 194904	Amendment # (for amendments only): ■

Part 1: Staff Qualifications. List the titles of the primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program, along with desired qualifications, experience, and any requested certifications. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Title	Desired Qualifications, Experience, Certifications
1.	Superintendent	Manage, participate, and evaluate all projects, including budget reports, and implement all designed projects.
2.	Technology Director	BS-Management; Broad experience in Project Management, System Design, Project Implementation, Network design/ installation/Maintenance/troubleshooting, Contract Negotiation Post Audits.
3.	Director of Federal Programs	Participate in the drafting of project proposals and reports, including the writing and development of program goals, objectives, and budget for federal/special funding of programs.
4.	Director of Finance	Evaluate accounting procedures, systems, and controls in all district departments and recommend improvements in their design, implementation, and maintenance.
5.	■	■

Part 2: Milestones and Timeline. Summarize the major objectives of the planned project, along with defined milestones and projected timelines. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Objective		Milestone	Begin Activity	End Activity
1.	Grant Approval	1.	Submit Grant	05/12/2014	05/12/014
		2.	Grant Follow-up	06/05/2014	06/05/2014
		3.	Identify Project Management Team Members	06/05/2014	06/10/2014
		4.	Identify Implementation Team Members	06/05/2014	06/10/2014
		5.	Schedule Team Meetings	06/15/2014	06/20/2014
2.	Policies/Procedures	1.	Review/Update Computer Use Policy	06/20/2014	06/30/2014
		2.	Review/Update CIPA-COPPA	06/25/2014	06/30/2014
		3.	Develop Student/Parent Agreement (Loan Proc.)	07/04/2014	07/15/2014
		4.	Develop Home Implementation Procedures	07/05/2014	07/31/2014
		5.	Determined/Communication Project Intent to Parents	07/05/2014	08/15/2014
3.	Internet Carriers	1.	Develop Internet Carrier Requirements	07/15/2014	07/30/2014
		2.	Identify Potential Internet Carriers	07/15/2014	07/30/2015
		3.	Set-up Meeting With Internet Carriers	07/31/2014	08/15/2014
		4.	Select and Meet with Selected Carriers	08/15/2014	08/30/2014
		5.	Develop and signed a Memo Of Understanding (MOU)	08/30/2014	09/05/2014
4.	Equipment Vendors	1.	Develop computing Equipment Requirements	07/15/2014	07/30/2014
		2.	Identify Potential Vendors	07/15/2014	07/30/2014
		3.	Set-up Meeting With Computer Equipment Vendors	07/20/2014	07/30/2014
		4.	Select and Meet with Selected Vendors	08/02/2014	08/15/2014
		5.	Develop and signed a Memo Of Understanding	08/15/2014	08/30/2014
5.	Roll Out/Post Audit	1.	Prioritized Home Locations for Installation	09/01/2014	09/15/2014
		2.	Order Equipment and Internet Services	10/01/2014	10/23/2014
		3.	Home Roll Out-Parent Training	11/01/2014	11/30/2014
		4.	Post Audit	12/02/2014	12/31/2014
		5.	■	■	XX/XX/XXXX

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Schedule #14—Management Plan (cont.)	
County-district number or vendor ID: 194904	Amendment # (for amendments only):

Part 3: Feedback and Continuous Improvement. Describe the process and procedures your organization currently has in place for monitoring the attainment of goals and objectives. Include a description of how the plan for attaining goals and objectives is adjusted when necessary and how changes are communicated to administrative staff, teachers, students, parents, and members of the community. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Goals and objectives are addressed through our Campus Improvement Plan. The Campus Improvement committee meets four times annually to review this plan and monitor progress. To further inform this committee, the Parent Advisory Council meets four times annually to hear a campus progress report as well as to give input into areas of concern on the campus. Throughout the spring semester, the campus participates in the Campus Needs Assessment. At this time, the campus as a whole drills deep into the data from all areas of campus operations. This needs assessment drives the writing of the new CIP. All stakeholders at the school take part in the needs assessment and there are meetings that will be established to report the data for a given objective. Meetings will be held with the staff to report the findings of this data.

If the results of the data show that the desired outcomes were not met, then the different entities will meet to look over the data to find areas of weakness and identify why the desired outcomes were not achieved. The stakeholders will have meetings to brainstorm solutions to address the weak areas and update the plan to achieve the desired outcomes. Then the new plan will be implemented and the process will start over.

In addition, core academic subjects are continuously monitored through mini-assessments, both formative and summative, teacher observation, as well as bi-annual benchmark data. Instruction, interventions and tutorials are driven by the results of this data.

Part 4: Sustainability and Commitment. Describe any ongoing, existing efforts that are similar or related to the planned project. How will you coordinate efforts to maximize effectiveness of grant funds? How will you ensure that all project participants remain committed to the project's success? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

1) CISD Project Team will conduct monthly project meetings to review status.
2) Each Project Team members will have this program added to their personal goals for annual personnel evaluation.
3) Each Project Team member will have an annual personnel review during the month of March of every year.

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Schedule #15—Project Evaluation		
County-district number or vendor ID: 194904		Amendment # (for amendments only):

Part 1: Evaluation Design. List the methods and processes you will use on an ongoing basis to examine the effectiveness of project strategies, including the indicators of program accomplishment that are associated with each. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Evaluation Method/Process		Associated Indicator of Accomplishment
	Monthly project progress review	1.	Number of times used
		2.	Collaborate with other teachers one hour per month
		3.	Log all students with devices in use.
2.	Student evaluation	1.	Grading per six weeks.
		2.	Benchmarks for grade level material
		3.	State Assessments during the school year
3.	Annual personnel review	1.	Personnel survey for effectiveness
		2.	Results from state assessment
		3.	Number of teachers making their own teaching videos
4.	Teacher evaluations	1.	PDAS teacher evaluation
		2.	Number of teachers using blended learning
		3.	
5.	Parent survey	1.	Parent survey for effectiveness
		2.	
		3.	

Part 2: Data Collection and Problem Correction. Describe the processes for collecting data that are included in the evaluation design, including program-level data such as program activities and the number of participants served, and student-level academic data, including achievement results and attendance data. How are problems with project delivery to be identified and corrected throughout the project? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Each campus will conduct a monthly meeting with all teachers. They will document the number of times teachers are using the devices for blended learning. Monthly district meetings will be held to review overall project progress. Teachers will collaborate and share ideas with each other at least one time per month. These ideas will be discussed and used for other uses. Students will be evaluated by grading each six weeks, benchmarks throughout the year on grade level material and state assessments will be the final evaluation for student progress. Annual personnel meetings will take place quarterly during the school year to identify needs of the teachers. Teacher evaluations take place annually. The Lending Grant project will be added to the evaluation for evidence of use. Parent surveys will be sent out along with meetings throughout the year to gather feedback as to how effective they feel the Lending Grant project has helped their student. All students K-12th grade will be included in this project. Texas Academic Performance Report which includes attendance rate and student state assessment results.

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Schedule #16—Responses to Statutory Requirements	
County-district number or vendor ID: 194904	Amendment # (for amendments only):

Statutory Requirement 1: Applicant must describe how it will use funds to implement or enhance a technology lending program to loan students the equipment necessary to access and use electronic instructional materials. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Clarksville ISD will use the funds to enable CISD students to access educational materials via the Internet at their residence that are provided by teachers to complete home assignments in a timely manner. This will also allow the parents to provide access without burdening the parents with cost they may not be able to afford. This access will allow students to work at their own pace. With this grant, it will provide the vehicle to allow our district to implement a key goal/ strategy which is Blended Learning. It will also provide access to resources that will increase their knowledge in Math, Reading, Science, Writing, and Social Studies.

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Schedule #16—Responses to Statutory Requirements	
County-district number or vendor ID: 194904	Amendment # (for amendments only):

Statutory Requirement 2: If the applicant has already purchased, or is also purchasing, lending equipment through other funding sources such as the Instructional Materials Allotment, the applicant must describe how equipment from all funding sources will be used in a cohesive manner to support efforts to ensure students have dedicated access to a technology device. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Instructional Materials Allotment will not be used. Insufficient to support project.

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Schedule #17—Responses to TEA Program Requirements

County-district number or vendor ID: 194904	Amendment # (for amendments only):

TEA Program Requirement 1: Applicant must describe how the lending program aligns with existing mission and goals of the public school district or open-enrollment charter school. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The Technology Lending Program aligns seamlessly with our Clarksville ISD Mission which states *"It is the mission of Clarksville Independent School District, in partnership with the community, to develop lifelong learners who become productive citizens in an ever-changing global society."* Not only will the actual devices assist and enhance learning, but also the Internet connectivity will provide unlimited usage by the community stakeholders.

Additionally, the lending grant aligns with the CISD District Improvement Plan. The CISD DIP Goal One focuses on students' academic progress and technology implementation. Both items are clarified in several objectives focused on "technology implemented to increase effectiveness of student learning, instructional management and staff development, along with a well-balanced and appropriate curriculum, library resources, RTI programs, monitoring and assessments, data-driven instruction, professional development in all core areas, and PLC groups." Additionally, Goal Two emphasizes a partnership with parents, students, and community stakeholders.

Furthermore, the Clarksville ISD Core Beliefs include: "We believe all students will learn, change begins with us, every stakeholder is accountable and responsible for students becoming productive citizens, and as a community, we strive to meet each child's goal of educational excellence."

Schedule #17—Responses to TEA Program Requirements

County-district number or vendor ID: 194904	Amendment # (for amendments only):

TEA Program Requirement 2: Applicant must describe how it will prioritize campuses with the highest need for a technology lending program. Applicant must also describe how it will ensure access to lending equipment and residential access to the Internet among students who have the greatest need. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

CISD will begin with foundation (Elementary) grades that feed the higher grades (MS&HS). This will ensure that as these students reach Middle and High School they are well prepared and will be at grade level. The ultimate goal is for all students to be college-or career-ready adults.

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Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: 194904	Amendment # (for amendments only):

TEA Program Requirement 3: Applicant must describe how the lending program aligns with current curriculum, instruction, and classroom management policies and/or practices on its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Cheatham Elementary School (K-5)

The lending program would allow for students to enjoy increased access to the vast array of software programs that we currently use during the instructional day: Think Through Math, iStation Home, Study Island as well as many instructional sites that teachers have organized through Symbaloo. Students would be able to build eLibraries on a portable device giving them greater flexibility in their choice of independent reading material. Since we use Accelerated Reading as a supplement to our reading curriculum, students would have increased opportunities for independent reading. Instruction would be impacted in several ways. Classroom flipping would enable teachers to pre-teach and direct teach concepts. Research shows that this is an extremely effective intervention for Tier II and Tier III students as well as students who are in Special Programs. In addition, teachers could record and post their lessons and lectures so that students could access them while doing independent work.

The lending program would also give our students the ability to take advantage of keyboarding instructional programs. Several software companies also have math facts programs that would be extremely beneficial to our students. Down time in the school day could be put to excellent use by students having a handheld device. In addition, Discovery Education and Khan Academy would be available to not only students, but families, in a district that suffers from severe economic hardship. Our families having equal access to 21st century learning tools would help close the gap between the students whose families can provide and those who only dream of having technology in their home.

Clarksville Middle and High School (6-12)

Clarksville High School and Middle School are fortunate to have a vast array of current technology for use and implementation in the classroom. All teachers have desktop and lap top computers, interactive whiteboards, LCD projectors and document cameras in their classrooms. We have learned that when technology is utilized, students' engagement increases. Because this county is one of the poorest counties in the state most parents do not have the money to have internet at home or are able to purchase technology devices like computers or iPads. The Lending Grant will enhance the 21st century learning of the students as they become career- and college-ready adults..

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Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: 194904	Amendment # (for amendments only):

TEA Program Requirement 4: Applicant must describe how it is using electronic instructional materials in one or more foundation curriculum subject area(s) for one or more grade level(s). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Cheatham Elementary School (K-5)

Our students currently have access to desktop computers in two shared computer labs plus a very limited number of classroom desktops. One science classroom has a laptop lab for student use during the instructional day. Students access Think Through Math for extending math instruction in grades 3 – 5. iStation, with its richly interactive assessments and differentiated interventions, is used with students PK – 5. This program also has a home component, but due to many factors, including half of the homes having no internet access, not one of our students has enrolled in the iStation Home piece of this great program. Study Island is used for extension to our science curriculum in grades four and five. Classrooms have interactive white boards, but students do not have access to hand held tablets or devices that could be blue-toothed for greater interaction.

Clarksville Middle and High School (6-12)

Flipped classrooms are a concept that could be implemented if our students had technology that could be accessed at home. This would allow teachers to post video lectures in conjunction with lecturing in class. Students will view video lectures numerous times at home on their computers or mobile devices. This structure will give teachers more time working one on one with students who require extra help. This would also ensure that all students regardless of socio-economic background are supported at home.

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Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: 194904	Amendment # (for amendments only):

TEA Program Requirement 5: Applicant must describe professional development for teachers in the use of electronic instructional material that has already occurred or will occur within the first three months of the grant period (i.e., October 1, 2014-December 31, 2014) to be prepared for the grant implementation. Note: Any professional development that is provided within the grant period must be provided with non-grant funds. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Professional development geared toward the Lending Grant will be incorporated into the school calendar. The 2014-2015 CISD Board approved calendar reflects four early release days for professional development (Oct. 28th, Sept. 16th, Jan. 29th and Feb. 19th). Additionally professional development will be implemented on a teacher-to-teacher basis as necessary.

TEA Program Requirement 6: Applicant must describe how infrastructure is adequate to support students' anticipated use of devices provided through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Clarksville ISD received $600,000 Erate for Infrastructure upgrades for the school year 2012-2013. We upgraded our Network by installing Fiber backbone to connect all campuses, upgraded all network cable to Cat6, installed common wireless access throughout the district, upgraded all domain servers, upgraded all network switches, and upgraded all our firewalls.

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Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: 194904	Amendment # (for amendments only):

TEA Program Requirement 7: Applicant must describe a plan for providing Internet access to the homes of students as needed. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The electronic devices that the Lending Grant will provide (iPad) will be internet ready using Verizon Cellular.

TEA Program Requirement 8: Applicant must describe how technical support is adequate to support students' anticipated use of devices provided through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Clarksville ISD will provide 6pm – 10pm, Monday through Friday and 9am through 2pm Saturday and Sunday telephone support to residences that have services under the Lending Grant. A Help Desk will be setup to resource this function. We will contract with a local vendor to provide Help Desk support.

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Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: 194904	Amendment # (for amendments only):

TEA Program Requirement 9: Applicant must describe how the grant will be administered on participating campus(es), including a description of how the check-out and check-in process will operate, who will be in charge of the check-out process, especially in cases of competing need, and the process that will be used to maintain the technology lending equipment in proper working condition. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Check-in and check-out will be handled by each campus. The overall campus responsibility will be under the direction of campus principals. Forms and procedures will be developed to track this activity. The Help Desk will provide a gateway to the reporting of device issues or problems. CISD Technology Department will provide annual maintenance of devices at the end of the school year. The devices will be reissued at the beginning of the next school year. The inventory will be managed and controlled electronically.

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Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: ▓▓	Amendment # (for amendments only): ▓▓

TEA Program Requirement 10: Applicant must describe how it will account for the technology lending equipment according to local policy, including providing insurance if appropriate. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

All devices will be covered by the district property insurance.

TEA Program Requirement 11: Applicants must describe the development and implementation of a *Technology Lending Agreement* to be signed by parents or guardians of the students and by the student. The agreement must address responsible use and care of the equipment, responsible use of the district's digital resources, and responsible use of the Internet. The agreement may incorporate an existing *Responsible Use Policy* by reference. The Technology Lending Agreement must verify that students receiving Internet access at home have a demonstrated grade level mastery of the Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills (TEKS). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Clarksville ISD will ensure that both parent and student sign and date our Computer Use Policy and Internet safety Policy. Mandatory professional development in the use and care of equipment will be provided before distribution is made. A "cheatsheet" will be developed for parent/residential use. Documentation will be retained on site.

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